

# Project Application : Stage 1

## Tell us about your project

Answer four simple questions to describe what you want to accomplish, why and how. Include relevant, precise information but keep it under 2,000 words (about four A4 pages).

**Send us your Project Application + Preliminary Budget by 15 APRIL 2018.**  
**Mail them to [movingforward@esu-online.org](mailto:movingforward@esu-online.org) & mention “Application Form\_Stage 1: [name of your organisation]” as a subject.**

### ***CONTACT DETAILS***

Applicant organisation	
Type of organisation	
Address	
Country	
Website	
Telephone Nr	
Name of Legal Representative	
Role in organisation	
Telephone Nr	
Email	
Name of Contact Person	
Role in organisation	
Telephone Nr	
Email	

## *(0) TITLE OF YOUR PROJECT*

## *(1) WHO ARE YOU?*

[500 words max] Describe who you are, what you do, and what you have previously accomplished.

In this paragraph, include information about the key figures leading the project, and how your organisation is well placed to run a successful and relevant project. Also, are you partnering with other organisations to make sure that you cover all the skills, expertise, contacts, and influence needed to have an impact on the field? If so, tell us more about them, why you chose them, and how you plan to work together.

## *(2) WHAT DO YOU WANT TO ACHIEVE?*

[500 words max] Tell us what you aim to do with this project and what you expect as a result of your actions. You should share with us some facts and data to prove the need for your project. Unclear about some of these terms? [Read our FAQs](#)

## *(3) HOW WILL THE GRANT BE SPENT?*

[500 words max] List the actions and activities you need to fund in order to accomplish your objectives. How much time do you need to do this? Also, fill in a tentative budget linked to these activities and attach it to the application (template in application pack)

## *(4) WHAT WILL NOT HOLD YOU BACK?*

[500 words max] Remind us (and yourself) of a couple of challenges and hostile factors you might encounter and possible solutions. On the other, what are opportunities and favourable factors that will help you get where you want?