

**CONCEPT NOTE APPLICATION FORM**

**Grants programme:** Sport and its Values as a Tool to Prevent Violent Extremism

**CHECKLIST**

***Please make sure your application includes each item specified in the below checklist.***

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| --- | --- | --- |
|  | YES | NO |
| Concept note (Word Format) |  |  |
| Registration certificate |  |  |
| Audited organisational financial statements for the last two fiscal years. In the absence of audited statements, other official documents, signed by an authorised representative and demonstrating annual income will be accepted |  |  |
| Organisational chart showing (if any) leading positions covered by youth and depicting the ages of key decision makers within the organization. |  |  |

**CONCEPT NOTE**

Application shall not exceed 6 pages

1. **CAPACITY OF THE ORGANISATION**

**1.1 Applicant details**

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| --- | --- |
| **Name of APPLICANT** |  |
| **Address of APPLICANT** |  |
| **Type of institution** |  |
| **Date of registration** |  |
| **Place and country of registration** |  |
| **Mandate of the organization** |  |
| **Website** |  |
| **Headquarters location** | *City and country* |
| **Primary contact person (name and title/role in the organization)** |  |
| **Telephone number** |  |
| **Email address** |  |
| **Legal representative of the organization (name and contact details)** |  |

* 1. **Prior experience in implementing similar activities**

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| **Number of years** implementing activities in the area of sport, conflict prevention and mitigation, prevention of violent extremism, intercultural dialogue, peace building and inclusive societies |  |

*Please provide a description of up to three recent projects your organization has implemented in the area of sport, conflict prevention and mitigation, prevention of violent extremism, intercultural dialogue, peace building and inclusive societies*

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| **Project 1** | |
| **Name of the project** |  |
| **Brief description of the project** |  |
| **Name of donor** |  |
| **Location** |  |
| **Duration** |  |
| **Total cost** |  |
| **Number of staff involved** |  |
| **Main results** |  |

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| **Project 2** | |
| **Name of the project** |  |
| **Brief description of the project** |  |
| **Name of donor** |  |
| **Location** |  |
| **Duration** |  |
| **Total cost** |  |
| **Number of staff involved** |  |
| **Main results** |  |

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| **Project 3** | |
| **Name of the project** |  |
| **Brief description of the project** |  |
| **Name of donor** |  |
| **Location** |  |
| **Duration** |  |
| **Total cost** |  |
| **Number of staff involved** |  |
| **Main results** |  |

1. **APPROACH**

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| --- | --- |
| **Project title** |  |
| **Project Acronym** |  |
| **Grant amount requested from UNICRI in USD** |  |
| **Location of the project** |  |
| **Project dates** |  |
| **List of partner organizations *(if applicable to the project)*** |  |
| **Role of partner organizations *(if any)*** |  |

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| **2.1 Project summary** |
| **Please describe the proposed project, and the way in which it responds to the objectives (see Call for Proposals, par. 1.2) and thematic focus (see Call for Proposals, par. 1.3) of this grants programme** |
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| **2.2 Target groups** |
| **Please give a rough estimate of the number and characteristics of the target groups that the project will reach; and specifically which of the priority populations (see Call for Proposals, par. 1.3) will be targeted** |
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| **2.3 Methodology and approach** |
| **Please describe the project methodology, approach and the specific activities which will be utilised (see Call for Proposals, par. 1.3)** |
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| **2.4 Expected results of the project** |
| **Please explain what the expected results of the proposed project will be and what impact will have on target groups; provide information on how the differing needs of women and men have been addressed** |
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| **2.5 Coronavirus disease (COVID-19) Risk Assessment** |
| **Please provide a summary of risks related to COVID 19 which may influence the project’s implementation and success as well as strategies for minimising the risks.** Please consider:  - the situation in your delivery location(s) with regard to infections, and prevention and control measures (e.g. lockdown);  - the feasibility of any activities that involve convening people (e.g. workshops, training);  - any risks related to identification and participation of target group, recruitment of staffing and involvement of key stakeholders. |
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